

# Conference Grant Guidelines

Nurses and Allied Health Professionals



**WACOG (Western Australian Clinical Oncology Group) and Cancer Council WA are offering two grants for Registered Nurses and Allied Health Professionals working in a field related to Oncology or Haematology, to attend a conference of their choice. Grant money of up to \$2500 for interstate conferences and up to \$4000 for international conferences is available.**

The grant is intended to contribute towards conference registration, conference workshops, accommodation and travel costs. It is intended by way of reimbursement of expenses. The successful Grant Applicant will need to organise and pay for their registration, accommodation and travel arrangements upfront. Reimbursement will be provided after the conference has ended.

## Who is eligible?

To be considered as a recipient for the grant you must:

- Be registered as a Registered Nurse with the Nursing and Midwifery Board of Australia or registered as an Allied Health Professional with AHPRA.
- Be currently working as a nurse or allied health professional in a field related to oncology.
- Be working and living in Western Australia.
- Declare any other financial assistance to attend this conference.
- Have not received a WACOG conference grant in the last two years.
- Current employment – should be employed (full time or part time) in the public or private health system.

## Requirements of recipient

- Agree to write one brief (250 word) article outlining a presentation of particular interest or giving a conference overview for the WACOG Cancer Matters quarterly newsletter.
- Will require an ABN and need to issue an invoice to Cancer Council WA no later than 30 days after the conference.

## What funding is available?

- Two grants (up to \$2500 for interstate conference or up to \$4000 for international conference).
- Two grants will be available per calendar year.
- Funding can be applied to the following incurred fees: **conference registration fee and related conference workshops, travel costs and accommodation costs. Virtual conferences will be considered.**
- Accommodation costs will only be reimbursed for interstate or international conferences (i.e. not local conferences). WA regional applicants can apply for accommodation and travel fee reimbursement for a Perth conference as well as interstate or international. Virtual conferences will be considered.

## The application process

The allocation of these funds will be conducted through the existing WACOG Coordinator and management. WACOG will undergo a process of inviting applications, engage in the assessment process and arrive at a recommendation. Applicants will be notified in writing of the final decision. Preference will be given to applicants whom have had an abstract accepted for presentation at the conference (either oral or poster). All applicants will be notified of the outcome within one week of the decision being finalised.

**Dates:** Applications now open for conference attendance in 2022/2023.

## Privacy policy

We need to collect personal information to process your application, communicate with you and conduct normal business. By providing your personal information, you agree that your information will be used and disclosed by Cancer Council WA in accordance with our Collection Statement and Privacy Policy, available at [www.cancerwa.asn.au/notices/privacy](http://www.cancerwa.asn.au/notices/privacy).

## How to apply

All applications must be submitted with a completed application form via email to [wacog@cancerwa.asn.au](mailto:wacog@cancerwa.asn.au). Please also include a current copy of your curriculum vitae.