



Cancer Council WA

# Enabling Grant

Guidelines for applicants applying for enabling grant funding offered in support of the Cancer Research Trust, Collaborative Cancer Research Grant ("The Grant").

# Contents

1.	Introduction	1
2.	Grant Description	1
3.	Eligibility	1
4.	Application Process	3
5.	Obligations of Grant recipient and Administering institution	3
6.	Matters not otherwise addressed	4
7.	Further information	4



## ENABLING GRANT GUIDE TO APPLICANTS/CONDITIONS OF AWARD Funding to commence in 2023

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Cancer Council WA Expression of interest submission date: **4pm Wed 23 Nov 2022**

Cancer Research Trust Expression of Interest closing date: **Wed 30 Nov 2022**

### 1. Introduction

Cancer Council WA aims to minimise the effect of cancer on our community through research and education and by providing people affected by cancer with support to enhance their quality of life. A key objective of Cancer Council WA is to encourage and support a wide range of research activities into the causes, diagnosis, treatment and prevention of cancer.

Our Research Funding Program aims to support cancer researchers at each step of their career and development and retain world class cancer researchers in Western Australia.

The Collaborative Cancer Research Grant (“the Grant”) offered by the Cancer Research Trust (CRT) is a unique funding opportunity [www.cancerresearchtrust.org.au/grant.html](http://www.cancerresearchtrust.org.au/grant.html). ‘The Grant’ will only be awarded to applicants that can find resources (‘new money’) additional to the “The Grant” to support their proposed research. The Cancer Council WA ‘Enabling Grant’ has therefore been established to assist high achieving cancer research groups that might otherwise find difficulty in satisfying this requirement prior to submitting the EOI to CRT for consideration for ‘The Grant’ funding.

Expressions of Interest have been invited for the ‘Enabling Grant’ - in the fields of laboratory, clinical, epidemiological, psychosocial and behavioural research. The Cancer Research Trust is solely responsible for the administration of ‘The Grant’ and the selection of successful applicant/s.

### 2. Grant Description

The purpose of the award is to support teams of credentialed cancer researchers to compete for “The Grant”.

Cancer Council WA will provide a maximum total of \$250,000 (\$50,000 per annum for 5 years) towards fulfilment of this “new money” criterion.

### 3. Eligibility

The Cancer Council WA funding will ONLY be awarded to the group or groups who have received a letter of offer from Cancer Council WA for an ‘Enabling Grant’ and who then go on to successfully attract ‘The Grant’.

In the instance where more than one applicant is a recipient of “The Grant”, the amount offered to each recipient will most likely be less than \$50,000, and, at the discretion of the Cancer Council WA, shared in proportion to each successful application’s share of the amount awarded by CRT.

The ‘Enabling Grant’ funding is only available on the understanding that the Project(s) successful in attracting “The Grant” does not differ substantially from the EOI submitted to Cancer Council WA for consideration of the ‘Enabling Grant’.

The ‘Enabling Grant’ assessment process is not designed to pre-empt the CRT assessment process. It is essentially to ensure the following Cancer Council WA specific criteria:

- Participating researchers are a legitimate high achieving group with a cancer research track record known to Cancer Council WA
- That there is clear collaboration, with funds invested appropriately across collaborating institutions
- Matches the broader goals of the Cancer Council WA research funding program

### ***The Tobacco and Other Industries***

The Cancer Council will not provide a research grant to any researcher who is an applicant for or is in receipt of funds from:

- I. Companies or other entities receiving money or revenues from the tobacco industry or having arrangements or dealings with the tobacco industry in which may actually, potentially or perceivably compromise tobacco control initiatives. This includes:
  - a) Tobacco manufacturers or wholesalers, and their subsidiaries or other entities within that group of companies;
  - b) Entities or individuals whose sole or principal business is the retailing of tobacco products;
  - c) Other entities identified to have links of a commercial, strategic or public nature with tobacco manufacturers or wholesalers
- II. Companies or other entities involved in manufacturing, distribution, promotion or sale of any other product or service known to cause cancer or to increase cancer risk (including, but not limited to, solaria, asbestos, alcohol, environmental carcinogens, sugared beverages, and other energy dense nutrient poor foods).

Cancer Council WA will terminate its support for a research project if the above provisions relating to support from these industries are breached or it believes that the integrity of the research is threatened by influence from tobacco or other interests.

Researchers in receipt of funds from other organisations in conflict with the prevention of cancer will be examined closely to determine if a conflict of interest exists.

‘Cancer Council WA makes the final decision over which ‘Enabling grant/s’ it supports. This may include making no award, or awarding part of the total funding pool if no or insufficient suitable application(s) is (are) received.

## **4. Application Process**

Submit ‘The Grant’ Expression of Interest (EOI) electronically to [cancercouncilWA.research@cancerwa.asn.au](mailto:cancercouncilWA.research@cancerwa.asn.au) by no later than 4pm Wednesday 23 November 2022 using CRT format available here: <https://www.cancerresearchtrust.org.au/>

We will endeavour to let you know the outcome no later than 72 hours after receipt of EOI or by the 28 November 2022.

## **5. Obligations of grant recipients & Administering institution**

### ***Administering Institution***

There will be only one administering institution for each awarded grant. Cancer Council WA will make payments to the administering institution nominated by the successful application. Payments are made within the terms and conditions specified in the grant offer, and in which the administering institution will be held responsible for the proper administration and expenditure of the grant and for ensuring that all reports required by the Cancer Council WA are provided on time.

It is the responsibility of the Administering Institution to enter into formal agreements with those participating institution named in the EOI.

It is the responsibility of the lead investigator to provide the final copies of the EOI and Full Application of successful applications that seek to draw upon the Cancer Council WA Enabling Grant.

### ***Publicity and Acknowledgment***

The publicity and acknowledgement of this grant should be seen in the context of the proportion of the total funds provided in the Cancer Council WA "Enabling grant" with reference to the CRT grant. Due, proportional and appropriate recognition should go to CRT in the context of this funding.

The ability of Cancer Council WA to fund research is dependent entirely on our ability to raise money through public donation. Public awareness of our role in funding research, particularly successful research, is therefore crucial.

Where a media release or conference is planned, it is the responsibility of both the CIA and the institution's media office to give Cancer Council WA adequate notice of the release or organisation of the conference, and to accommodate reasonable requests for our participation in the publicity.

Cancer Council WA will invite successful applicants to attend our annual 'Research Awards Lunch' where they will be awarded a certificate of achievement recognising success in this research grant round. This event will provide an opportunity to showcase leading researchers and to create a forum where researchers and potential donors can meet. We ask that the CIA or a senior member of the research team is available for this event.

Cancer Council WA will publish plain language summary information provided by the successful applicant. Please note that information may be shared on social media platforms. Cancer Council WA may also, at its own initiative, ask investigators to participate in release of details of their research to the media. Sensitivities relating to pre-publication release will be respected in such circumstances.

### ***Publications arising from grants***

Cancer Council WA encourages the publication of results and the dissemination of other information from research funded by us. Such publications would occur through the normal acceptable scientific channels and there should always be an acknowledgment that Cancer Council WA has provided funding (with the following footnote included: "This research was carried out during the tenure of a research project grant from Cancer Council Western Australia"). A copy of the published paper should also be forwarded to us.

## **Reporting Obligations**

In fulfilment of the conditions of an award, a brief report of the project shall be submitted annually for the first 4 years, with an end-of-research report being submitted within three months of the conclusion of the research, with a brief final follow-up report to be submitted 12 months and 5 years after the end-of-research report. Failure to submit a report at this time may render investigators on the 'Enabling grant' application ineligible for further funding from Cancer Council WA until the grant report is received. Providing Cancer Council WA with the same report as supplied to CRT is considered sufficient.

## **6. Matters not otherwise addressed**

### ***How do I claim funding if my application has been approved?***

- 1) All funded grants are offered in accordance with the Cancer Council WA Funding Agreement between Cancer Council WA and the Administering Institution.
- 2) Grant payments commence no earlier than January of the year following the submitted application.
- 3) Payments in respect of any grant shall be within the terms and conditions specified in the Funding Agreement and Schedule documents.
- 4) The successful research project must commence within a 6 month period from the date of fund availability.
- 5) If the project start date will be delayed more than 6 months but less than 2 years from the date of fund availability approval must be obtained from Cancer Council WA.
- 6) Research not commenced after two years of the date of fund availability, will forfeit the grant.
- 7) Amounts granted are exclusive of GST. All claims are to be made via a tax invoice from the researcher's GST registered Administering Institution, including the institution's ABN. This is to avoid paying withholding tax which would effectively reduce the overall grant by 48.5%. Please keep in mind that you must also invoice us for GST on top of the total grant (ie your invoice must include 10% extra for the GST).
- 8) Grants are paid in half yearly instalments on receipt of a tax invoice from the Administering Institution. The initial invoice for claims must be generated at the commencement of the research project.
- 9) In exceptional / extenuating circumstances, and upon formal application, Cancer Councils WA's Chief Executive Officer may, at his / her discretion, approve a variation to the payment method outlined above.
- 10) At the completion of the grant period, all funds that are uncommitted must be repaid to us unless you seek and obtain permission in writing to use any residual funds to complete work specified in the original application.
- 11) The grant must be spent wholly for the purposes for which it was requested and so certified by the investigators and the Administering Institution.
- 12) In the event where a need arises for the administration of a grant to be transferred from one institution to another, a written request for this transfer must be made to us giving reasons for the transfer. The transfer must not be made without our written agreement.

## **7. Further information**

Queries about completion of the application process should be addressed to:

Research Development Officer  
Cancer Prevention and Research  
Cancer Council Western Australia  
Level 1, 420 Bagot Road, SUBIACO WA 6008  
Phone: (08) 9338 4328  
Email: [CancerCouncilwa.research@cancerwa.asn.au](mailto:CancerCouncilwa.research@cancerwa.asn.au)  
[www.cancerwa.asn.au](http://www.cancerwa.asn.au)