



# Guide to completing the online expression of intent or application for the research project grants.

Cancer Council WA

## Step 1.

Set up your login and password and sign into the portal

Set up your login and password by clicking on [Register now](#) at the bottom of the page.

## Step 2.

There are 5 stages to complete before your Research Project Grant Expression of Intent and/or application can be submitted.

Administration Criteria	
Application Data	This menu is located on the left hand side of your application.
Research Proposal	When you complete a section, it is recorded as a
Plain Language Details	When a section is not completed, it is recorded as a
Community Criteria	You can move between one section and another by clicking on the section you want to work on. You do not need to have completed the previous section in order to work on the next one.

### Step 3.

Complete your basic information

The Administration Criteria requires that you complete information such as (but not limited to);

Your personal details

The details of your Administering Institution Officer

The Institution from which your research will be conducted

### Step 4.

Complete details of the essential data for your research application

Research Application Data includes (but is not limited to) identifying your; Tumor Type, Broad research area

## Step 5.

Complete your information regarding your research proposal

The screenshot shows a web form titled "Research Proposal". At the top right, there are "Preview" and "Save" buttons. On the left, there is a "Previous" button with a left arrow, and on the right, a "Next" button with a right arrow. The form is divided into two main sections: "Scientific Title" and "Proposal Details".

**Scientific Title**

Scientific Title \*

Honing the effectiveness of cancer treatments in impacting solid tumours

**Proposal Details**

Include: rationale / justification for the research, research plan, aims, objectives, methods, plan and references \*

Current drugs that treat cancer are not reliable in impacting the solid tumours commonly found in patients with lung cancer. The projects aims to...|

The Research Proposal requires you complete the important components that define your project including (but not limited to) your;

Scientific Title

Details of your Proposal

Knowledge Production

Research/Supervisory Team

## Step 7.

Complete the Plain Language Details

The screenshot shows a web form titled "Plain Language Details". It is divided into two main sections: "General Information" and "Plain Language Title".

**General Information**

**Important Information**

- This section will be assessed independently of the rest of the grant application. Responses to these criteria should be written so they can be read without reference to the rest of the application.
- Answers should take into consideration that reviewers are members of the community who have been trained to assess research grant applications but are not researchers and do not have expertise in the specific field of the proposed research.
- We recommend reading Cancer Council WA's 'Plain Language Summary guide' before completing the next two sections and use the checklist within the document to ensure you have completed this section correctly

**Plain Language Title**

Provide a title using plain language that can be understood by the general public.

Plain Language Title \*

Increasing the success of cancer drugs when treating lung cancer

These include;

Plain language title

Plain Language Summary

## Step 8.

### Complete the Community Criteria

#### General Information

##### Important Information

- This section will be assessed independently of the rest of the grant application. Responses to these criteria should be written so they can be read without reference to the rest of the application.
- All questions are compulsory. A written response addressing each question must be provided. Any application that does not respond to a question or indicates that any question is 'not applicable'/'not relevant' (or equivalent) or uses the response to the question to justify why the proposed research does not address the criteria will score zero for that criteria and risks being deemed ineligible for funding.
- Please refer to the 'Community Review Criteria Guidelines' available on our website before completing this SECTION.

#### Research Outcomes and the Extent of Potential Benefit (Impact)

Describe the anticipated direct outcomes of your proposed research, and with reference to the WA Cancer Plan 2020-2025 describe how these outcomes have the potential to have a direct, beneficial impact on either the incidence or impact of cancer on the Western Australian community. This includes short, medium and long term outcomes.

Research outcomes and the extent of potential benefit (impact) \*

These include (but not limited to);

Research Outcomes and the Extent and the Extent of Potential Benefit (Impact)

Pathways for Realising the Benefit (Translation)

Equity

Community Involvement

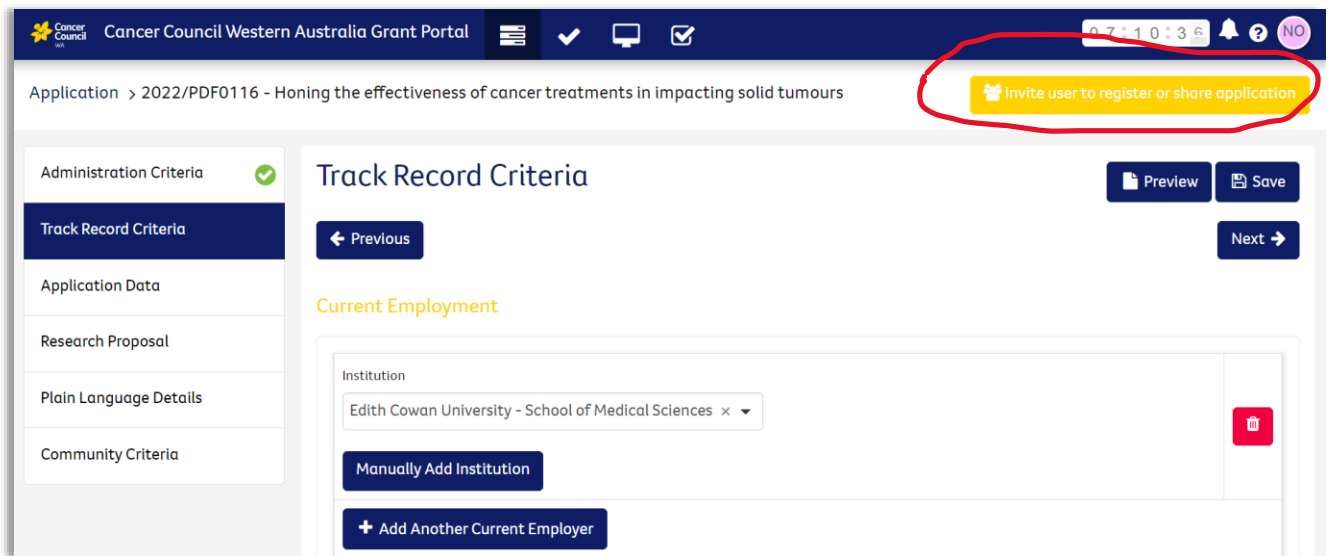
Complete your Application with the Certification by the Responsible Officer of your Institution and your Certification.

Press

Submit

## Additional Information

Invitation user to register or share your application



The screenshot displays the 'Cancer Council Western Australia Grant Portal' interface. The top navigation bar includes the Cancer Council logo, the portal name, and utility icons. The breadcrumb trail shows 'Application > 2022/PDF0116 - Honing the effectiveness of cancer treatments in impacting solid tumours'. A yellow button with a person icon and the text 'Invite user to register or share application' is highlighted with a red circle. The main content area is titled 'Track Record Criteria' and features a sidebar with navigation options: 'Administration Criteria' (checked), 'Track Record Criteria' (selected), 'Application Data', 'Research Proposal', 'Plain Language Details', and 'Community Criteria'. The 'Track Record Criteria' section includes 'Current Employment' information, with a dropdown menu showing 'Edith Cowan University - School of Medical Sciences' and buttons for 'Manually Add Institution' and '+ Add Another Current Employer'. Navigation buttons for 'Previous', 'Next', 'Preview', and 'Save' are also visible.

At any time, you can share your application with others for their review.