

Instructions

This report has been structured to give us the information we need to monitor the success of the postdoc fellowship program and to communicate results to our donors and other interested parties.

We do not expect long and involved answers; please try to keep responses brief (bullet points or a few sentences) and **directed at a general audience**. If we require more detail on an answer we will contact you to follow up. If you are unclear about what information you should include, please contact us to clarify.

Please type your report using this electronic form template using 11 point arial. You are welcome to add or delete rows from tables as required.

1. Fellowship details

Recipient	
Research title	
Period of fellowship	
Period covered by the report	

2. Most significant achievement

What do you think is your most significant achievement over the period covered by this report?

3. Research aims

Aim	Description	Has the aim been achieved?	Update on progress
1		Choose an option	
2		Choose an option	
3		Choose an option	
4		Choose an option	
5		Choose an option	

Do any of the research aims need to be updated? Yes / No

If yes, what are the changes?

Please give details and justification of any changes.

4. Outcomes and impact of the research

*Please give a brief overview of the benefits / impact on cancer control achieved and / or predicted to be achieved by your work in the period covered by this report. For example new understanding that could help develop better drugs, a new tool to improve surgical outcomes, improvements in patient care. **Please be clear about what is new since your last report (ie has happened in the past year) and distinguish between impact that has already occurred and potential future impact.***

Notes:

- 1. This is a key section for us as it gives us a feel for what you have achieved over the reporting period.*
- 2. We are after outcomes (ie what you have achieved) rather than aims (ie what you planned to achieve)*
- 3. This section will also be given to the donors who have funded your research. What do you think they would like to know about what you have achieved (donors are not usually very interested in your publication rate or citation index)?*

5. Key Performance Indicators

Outcome category	KPI	Target	Progress

Do any of the KPIs need to be updated? Yes / No

If yes, what are the suggested changes?

Please give details and justification of any suggested changes. We will be in touch to confirm acceptance (or not) as any changes need to be approved by us in writing.

6. Knowledge production

6.1. Academic publications

Include any publications aimed at an academic audience e.g. papers, book chapters, books, reports. Please list any publications submitted since the start of the fellowship.

Full reference	Status	CCWA acknowledged? (Yes / No)
	Select status	
	Select status	
	Select status	
	Select status	
	Select status	
	Select status	
	Select status	

Final reports only:

Are you expecting to submit further publications in the future directly relating to the work of this grant? Yes / No

6.2. Academic presentations

Including conference presentations, posters, invited talks etc.

Full reference (incl. author(s), title, conference / meeting name, location, year)	Type	Level	CCWA acknowledged? (Yes / No)	Any extra comments
	Select type	Select level		
	Select type	Select level		
	Select type	Select level		

Final reports only:

Are you expecting to give further presentations directly relating to the work of this grant? Yes / No

6.3. Awards

Any awards received in the period covered by this report.

Award name	Who awarded to	Date awarded	Details

6.4. Patents / intellectual property

Please give details of any patents or other intellectual property developed as a result of the funding and not previously reported on.

7. Increased research capacity

7.1. Career / personnel development

7.1.1. Promotions

Please give details of any promotions you have received in the period covered by this report.

7.1.2. New responsibilities

Please give details of any new responsibilities or academic service opportunities you have taken on in the period covered by this report.

Position / responsibility	Description	Start date	End date (if known)

7.1.3. New collaborations

Please give details of any new collaborations formed in the period covered by this report, including key players involved, purpose of the collaboration etc.

7.1.4. Supervisory responsibilities / mentoring

Please list any students or staff you are currently supervising or mentoring.

Name of student / staff member	Their level (e.g. final year undergrad, masters, PhD)	Institution they are enrolled / employed at	Your role (e.g. co-supervisor, unofficial supervisor, mentor)	When you started in your role	(Expected) completion date	Any comments

7.2. Funding / resources

7.2.1. Top-up funding / institutional support

Please give details of any additional top-up funding or in-kind support for this grant provided by your institution.

Description of support (inc buildings, laboratory space, resources etc offered in support of the project in addition to any cash contributions)	Who from (ie institution / department name)	Cash or in-kind	Amount (\$) if applicable

7.2.2. Further research grant applications related to this fellowship

Please list all new grant applications (pending and successful) since the start of your fellowship.

Grant title	Funder name	Funding scheme name	Status	Amount (\$)	Start date	Duration
			Select status			
			Select status			
			Select status			
			Select status			

Final reports only:

Are you expecting to submit further funding applications in the future directly relating to the work of this grant? Yes / No

8. Other research outcomes

If you think there are any other important research outcomes not covered by the previous points, please give details here. This could include other knowledge outputs (e.g. research databases, non-traditional outputs) or ways the work from this grant will help to improve your future research, e.g. has it helped you to refine your research question, establish proof of concept or improve your capacity to use research knowledge from elsewhere?

9. Community engagement & dissemination

9.1. Consumer / community participation in your research.

Please give brief details of any ways you involved consumers / community members in your research in the period covered by this report and the outcomes of the involvement. This includes any involvement during the research as well as dissemination activities. Note: consumer / community involvement does not include people who were the subjects of your research (e.g. patients involved in trialing a new treatment).

9.2. Industry / government partnerships (if relevant)

Please give brief details of any partnerships or other significant involvement you had with industry and / or government as part of your research for the period covered by this report and the outcomes of the involvement. This includes involvement during the research as well as dissemination activities. For example, partnering with an industry body to disseminate new good practice guidelines resulting from the research, working with a hospital to implement a new procedure.

9.3. Presentations to non-academic audiences

Please list any presentations given to non-academic audiences e.g. practitioners, policy makers, local community group. Only include ones related to your work / research.

Title / topic	Presenter(s)	Who presented to (e.g. event, organisation)	Date	Location	CCWA acknowledged? (yes / no)	Any other comments

9.4. Media

Please list details of any media relating to your research e.g. newspaper articles, radio interviews, newsletter articles.

Title or topic	Publication / program name	Date published / broadcast	CCWA acknowledged (yes / no)?

9.5. Other engagement / dissemination / translation activities

Please give details of any other engagement, dissemination or translation activities for your research not covered previously (if applicable).

10. Final comments

Space for you to mention anything else important you think we should know and for any comments you would like to make to the donors who funded your project.

11. About completing this report

This information is used to help us monitor and improve our processes.

How long do you estimate it took you to complete this report?

Any suggestions for improvements to the reporting process: