

School: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Position: \_\_\_\_\_

Physical Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Year levels taught at school: \_\_\_\_\_ Current enrolment: \_\_\_\_\_

For schools with high school students:

This application applies to:  Whole school  Primary school only

1. Does your school have a written Sun Protection policy? :  Yes  No

Please provide a copy of your policy with the application. If your school does not have one, please contact SunSmart at [sunsmart@cancerwa.asn.au](mailto:sunsmart@cancerwa.asn.au) or 9388 4351 and we can provide a template policy.

2. Is hat wearing compulsory or encouraged at your school?

- Yes - compulsory year round  Yes - compulsory in terms 1 and 4 only  
 Yes - encouraged but not compulsory  No - neither compulsory or encouraged

*Hat wearing is essential criteria for becoming a SunSmart School. Please contact the SunSmart Education Coordinator on 9388 4351 or [sunsmart@cancerwa.asn.au](mailto:sunsmart@cancerwa.asn.au) for assistance.*

3. What type/types of hat are compulsory or encouraged? (please tick all that apply)

- Any hat  Legionnaire hats  Broad-brimmed hats  
 Caps  Bucket hats  
 Other – please specify \_\_\_\_\_

4. On a typical day at your school, how many children wear broad-brimmed, bucket or legionnaire style hats when outside?

- All students (100%)  
 Nearly all students (90%)  
 Most students (75%)  
 Half of students (50%)  
 Some students (25%)  
 Very few students (<5%)

**Return to:**

**Email:** [sunsmart@cancerwa.asn.au](mailto:sunsmart@cancerwa.asn.au)

**Fax:** (08) 9212 4334

**Post:** SunSmart Team  
Cancer Council WA  
Level 1, 420 Bagot Road  
SUBIACO WA 6008

5. What are the consequences for a student not wearing a hat when outside? (please tick all that apply)
- They must remain in the shade – play allowed
  - They must wear a spare hat from a class set
  - No restrictions
  - Other – please specify \_\_\_\_\_
6. Does your school request that teachers/staff wear broad-brimmed, bucket or legionnaire hats?
- Yes                       No
7. Does your school encourage parents to wear broad-brimmed, bucket or legionnaire hats while involved in outdoor school activities?
- Yes                       No
8. Are any of the following items included in your school uniform/dress code? (please tick all that apply)
- |  |   |
|--|---|
| <input type="checkbox"/> Broad-brimmed, bucket or legionnaire hats | <input type="checkbox"/> Shirts with collars        |
| <input type="checkbox"/> Shirts with elbow-length sleeves          | <input type="checkbox"/> Longer-style shorts/skirts |
| <input type="checkbox"/> Rash vests for outdoor swimming           | <input type="checkbox"/> Sunglasses                 |
9. What happens at your school in respect to the use of sunscreen? (please tick all that apply)
- Sunscreen is available to students in all classrooms
  - Parents are encouraged to supply their children with sunscreen
  - Sunscreen is available for student use on specific occasions e.g. physical education, sports days, excursions
  - Sunscreen is available at various points around the school e.g. canteen, office
  - Students are encouraged to come to school wearing sunscreen
  - Time is given for the application of sunscreen before the lunch break
  - Sunscreen is on the class booklist
  - Sunscreen is not supplied
10. Which of the following are in place to minimise the time spent outside during peak ultraviolet (UV) radiation times (between the forecast UV Alert times)?
- Outdoor assemblies held outside peak UV times, indoors or under shade
  - Physical education classes are held outside these times
  - Sport is held outside these times
  - Sports carnivals are held outside these hours eg twilight carnivals
  - Outdoor excursions are scheduled early in the day
  - Lunch is eaten inside
  - Lunch is eaten in shaded areas
  - We allow play indoors
  - We have an extended recess and shortened lunch break
  - Other – please specify \_\_\_\_\_

11. Please describe the situation at your school with respect to shade? (please tick all that apply)

- We have shady trees
- We have some purpose-built shade structures
- We have some portable shade structures
- We have definite plans to increase the available shade in the next 12 months
- Shade is not currently a priority area
- Shade poses funding concerns for our school
- Other – please specify \_\_\_\_\_

12. In what year level/s is, or will, sun safety education be incorporated into the curriculum?

- |                                       |                                 |                                 |                                  |                                  |
|---------------------------------------|---------------------------------|---------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> Kindergarten | <input type="checkbox"/> Year 2 | <input type="checkbox"/> Year 5 | <input type="checkbox"/> Year 8  | <input type="checkbox"/> Year 11 |
| <input type="checkbox"/> Pre-Primary  | <input type="checkbox"/> Year 3 | <input type="checkbox"/> Year 6 | <input type="checkbox"/> Year 9  | <input type="checkbox"/> Year 12 |
| <input type="checkbox"/> Year 1       | <input type="checkbox"/> Year 4 | <input type="checkbox"/> Year 7 | <input type="checkbox"/> Year 10 |                                  |

### Privacy Statement

We need to collect personal information in order to process your order, as well as to otherwise conduct our functions and activities. By providing your personal information, you agree that it will be used and disclosed by Cancer Council WA in accordance with this statement and our Privacy Policy, available via [www.cancerwa.asn.au/notices/privacy](http://www.cancerwa.asn.au/notices/privacy).

If you do not agree, (i) you must not provide your personal information; and (ii) we may not be able to communicate with you or provide certain products or services to you. We may disclose your personal information to other parties, including Cancer Councils in other Australian States and Territories, and to third parties who provide products and services to us or through us in the ordinary operation, administration or promotion of our business and otherwise in accordance with our Privacy Policy. From time to time, these third parties may be located (and therefore your personal information may be disclosed) overseas. We may use and disclose your personal information for direct marketing purposes, unless you opt out (which you can do at any time in accordance with our Privacy Policy).

Our Privacy Policy contains information about how you may access and seek correction of your personal information, how you may complain about a breach of your privacy, and how we deal with that complaint. If you would like to change how we communicate with you, or would no longer like to receive updates from Cancer Council WA please call (08) 9388 4351 or email us on [sunsmart@cancerwa.asn.au](mailto:sunsmart@cancerwa.asn.au)



# SunSmart Schools Agreement

If your school is accepted as a SunSmart School, you will be promoting the Cancer Council's SunSmart protection messages in your daily activities, thus providing a role model to other schools throughout Western Australia.

**Schools participating in the National SunSmart Schools program must agree to the following terms and conditions.**

- To enforce their sun protection policy as documented.
- To take reasonable steps to ensure that all staff, students and parents are aware of the sun protection policy and its requirements.
- To inform Cancer Council WA of any changes to the school's policy and practices and anything else that may relate to or affect its inclusion in the SunSmart Schools program.

**The school agrees to comply with the following minimum standards:**

- The sun protection policy is to be implemented when the forecast average monthly UV Index in our area is 3 or above
- All students wear a broad brimmed, legionnaire or bucket hat when outside.
- The use of SPF 30 or higher broad spectrum water resistant sunscreen is encouraged.
- Sun protective clothing is part of the uniform/dress code.
- Staff are requested to act as role models by practicing SunSmart behaviours.
- Programs on skin cancer prevention are included in the curriculum of at least three year levels for primary and/or three year levels for secondary.
- The sun protection policy is reflected in the planning of all outdoor events (e.g. camps, excursions, sporting events).
- Outdoor experiences are rescheduled, whenever possible, to minimise time outdoors when the UV Index is 8 and above.
- The school has sufficient shade or is working towards increasing shade in the school grounds.
- The school reviews its sun protection policy regularly (at least once every two years). This involves parents, students and teachers and includes monitoring the school's compliance with its policy and making suggestions for improvement. Cancer Council WA requires compliance with the sun protection policy for the school to remain a part of the SunSmart Schools program.
- SunSmart Schools will be reassessed every two years to reconfirm sun protection practices.

The school principal, school council president and I agree to the above stated terms and conditions of the SunSmart Schools program.

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Signature

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Date