

Applications close Wednesday 1 December 2021 at 4 pm

Introduction and purpose

Cancer Council Western Australia aims to minimize the effect of cancer on our community through research and education and by providing people affected by cancer with support to enhance their quality of life. A key objective of the Cancer Council is to encourage and support a wide range of research activities into the causes, diagnosis, treatment and prevention of cancer and leukaemia.

Applications are open for our Cancer Research Australia Honours / Masters Scholarships with the purpose of providing support for students to develop and advance their cancer-related research whilst undertaking their Honours / Masters degree. The scholarships include funding of up to \$7,500, consisting of a \$6,000 stipend and \$1,500 for research related costs. *Research costs could include meeting travel costs to relevant conferences, lab or data collection costs or other legitimate research related expenses.*

Applications for these scholarships are to be submitted through the tertiary education institution which will be responsible for the administration of the scholarship if successful. Applicants should contact the Research Administration Officer of their Institution for further advice regarding the closing date, institutional approvals and processes.

Student Eligibility Criteria

The following students are eligible to apply:

1. Applicants must be enrolled full time in an appropriate Honours, or Masters degree in a discipline relevant to cancer control or treatment at the time the Honours / Masters scholarship commences.
2. Applicants must have either Australian citizenship or permanent residence. Proof of Australian citizenship or permanent residency must be included with the application.
3. Masters specific
 - a. The scholarship funds can only be applied to one year of a Masters degree. In general, this should be the year with the greatest research component.
 - i. The research component of the year for which the funds are to be applied must be no less than 40%
 - ii. The application can be made in October/November preceding the commencement of the year to which the funds are to be applied

NB: if you have any questions regarding the eligibility criteria please don't hesitate to contact one of the Cancer Research Funding Program team members on research@cancerwa.asn.au or 08 9388 4354.

The following students are ineligible to apply:

4. If proof of citizenship or permanent residency has not been included with the application
5. Students who were enrolled part-time in the year when the application is received
6. Students who are current recipients of an RTP or other significant scholarship.
7. Students who are currently employed in the area (eg 3rd or 4th year student working as a part time research assistant)
8. A previous recipient of a Cancer Council WA Honours or Masters scholarship

Project Eligibility Criteria

1. The research project proposed by the applicant must be relevant to a career in research
2. The research project proposed by the applicant must relate to cancer research
3. The project must not rely on the outcome of a greater research investigation
4. It is essential that the applicant have appropriate supervision throughout the duration of the proposed project and that they make all necessary arrangements for acceptance and supervision with the Head of Department or supervisor concerned and secure their endorsement in the space provided on the form.

Application Eligibility Criteria

A transcript of the student's academic history must accompany the application. This transcript must be complete, including all enrolment years, all units the student has been enrolled in, enrolment status for each year (full-time/part-time), all marks / grades, and the course weighted average mark attained.

Applications will be ruled ineligible if:

1. an academic transcript is not included with the application
2. an academic transcript is not complete
3. the application is received after the closing date
4. the application has not been approved by the Head of Department

The Tobacco and Other Industries

The Cancer Council will not provide a scholarship to any student who is an applicant for or is in receipt of funds from:

- I. Companies or other entities receiving money or revenues from the tobacco industry or having arrangements or dealings with the tobacco industry in which may actually, potentially or perceivably compromise tobacco control initiatives. This includes:
 - a. Tobacco manufacturers or wholesalers, and their subsidiaries or other entities within that group of companies;
 - b. Entities or individuals whose sole or principal business is the retailing of tobacco products;
 - c. Other entities identified to have links of a commercial, strategic or public nature with tobacco manufacturers or wholesalers
- II. Companies or other entities involved in manufacturing, distribution, promotion or sale of any other product or service known to cause cancer or to increase cancer risk (including, but not limited to, solaria, asbestos, alcohol, environmental carcinogens, sugared beverages, and other energy dense nutrient poor foods).

Cancer Council WA will terminate its support for a research project if the above provisions relating to support from these industries are breached or it believes that the integrity of the research is threatened by influence from tobacco or other interests.

Researchers in receipt of funds from other organisations in conflict with the prevention of cancer will be examined closely to determine if a conflict of interest exists.

Obligations of the Administering Institution / recipient:

1. To complete all research within the 1 year period of the Honours program or year of the Masters program specified in the application, any claims outside that period will need to be approved by the Pre-doctoral Research Grants Advisory Subcommittee
2. To notify Cancer Council WA of any changes to the Honours or Masters program, at which time the Scholarship will be reviewed by the Pre-doctoral Subcommittee
 - a. Changes include, but not exclusively:
 - i. when the award holder ceases to be a full-time student
 - ii. suspension of the award
 - iii. conversion of degrees
 - iv. paid employment
 - v. institution transfer
 - vi. delays with the commencement of research
3. Provide a concise report within 6 months of the completion of the Scholarship. Please see Final Report template at www.cancerwa.asn.au/research/funding/honours-masters-scholarships.
4. A section within the report template requires Head of Department or Supervisor sign-off indicating the satisfactory completion of the research project.
5. Acknowledge the financial support of Cancer Council Western Australia in any publication arising from the work carried out. A copy of the publications concerned should be provided for the Cancer Council.

How do I claim funding if my application has been approved?

1. Payments in respect of any grant shall be within the terms and conditions specified in the grant offer.
2. The Scholarship will be applied in concert with the Award.
3. For currently enrolled Honours / Masters students the payment may commence from the date of the Award Offer Letter, but not before 1 January 2022 and not before commencement of full-time Honours / Masters studies.
4. Amounts granted are exclusive of GST. All claims are to be made via a tax invoice from the Researcher's GST registered Administering Institution, including the institution's ABN. This is to avoid paying withholding tax which would effectively reduce the overall grant by 48.5%. Please keep in mind that the invoice must include GST on top of the total grant (ie the invoice must include 10% extra for the GST).
5. Grants are paid in half yearly installments on receipt of a tax invoice from the Administering Institution.
6. It is a requirement that you advise Cancer Council Western Australia if you are receiving funding from sources other than from the Award.
7. In exceptional/extenuating circumstances, and upon formal application, the Cancer Councils' Chief Executive Officer may, at his/her discretion, approve a variation to the payment method outlined above.
8. An awardee is required to repay any scholarship overpayment within thirty calendar days of being requested to do so.
9. It is the responsibility of the Scholarship holder to assess the tax liability of their scholarship. Cancer Council WA cannot provide advice regarding taxation. Please refer to the Australian Tax Office Website for further information: <http://www.ato.gov.au>

How to apply

Application forms can be found at: <http://www.cancerwa.asn.au/research/funding/>

Before sending your application, please ensure all sections have been completed as specified, including the required signatures in the certification section.

Applications are to be submitted by the relevant office at the administering institution via the following email: **CancerCouncilWA.Research@cancerwa.asn.au**

Please send as three separate pdf files:

- 1 x electronic version of section A, B and E, including academic transcript, proof of citizenship/ permanent residency.
- 1 x electronic version of section C
- 1 x electronic version of section D

Applications are to be received no later than **4pm Monday 01 December 2021**

Timeline:

Stage	Date
Advertising commencing	11 August 2021
Applications close 4pm	01 December 2021
Recommendation to the Board	February 2022
Notification in writing	March 2022

For additional information please contact:

Research Admin Officer,

Cancer Prevention and Research Division,

Cancer Council Western Australia,

Level 1, 420 Bagot Road, SUBIACO WA 6008

Telephone: (08) 9388 4343

Email – CancerCouncilWA.Research@cancerwa.asn.au